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DATE: January 24, 2018 - Adopted  
TO: File, Patterson Irrigation District  
FROM: Vince Lucchesi, PE, General Manager  
SUBJECT: Irrigation Season Fringes Operations Policy

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As the irrigation season begins to start or comes to a close, there is a period of roughly two (2) to three (3) weeks where staffing ramps up (or down) disproportionately to irrigation demand. Based upon this information, the District may be paying for four (4) to six (6) weeks' worth of additional labor that is not necessary. Furthermore, the District's facilities are all served by pump, the pump stations all have a minimum capacity, where if demand is lower than the minimum capacity, the District is spilling the water and paying for power that is wasted. This policy is intended to address excessive expenses and to provide guidance to District staff regarding to implementation.

- I. On the last friday of September water users and landowners will receive a notice reminding them that the District will start winter season operations on the first Friday of October.
  - a. The notice will inform growers
    - i. That as demands in the District decline the District needs to be more efficient in its deliveries.
    - ii. That no new water will be turned into the system after noon on Thursday afternoon
    - iii. All irrigators requesting water on Thursday or Friday to go into the weekend are required to be submitted no later than 12:00 PM Wednesday afternoon for consideration. On Wednesday afternoon, staff will review the orders for the weekend to determine if the orders meet or exceed the minimum flow requirements for Saturday and Sunday.
      1. Consideration will be made for weekend flows only if a collective of 30 cfs through the weekend is ordered
      2. If the minimum flow requirements are not satisfied, DSO's will contact irrigators to let them know that due to the minimum flow requirements not being satisfied, irrigators are asked to either put off their irrigation to Monday or to try to get their irrigation accomplished by the end of Friday.

3. If the minimum flow requirements are satisfied, DSO's will contact irrigators that the water will be available to irrigate through the weekend.

b. Staffing

i. Night Patrol

1. The District will relieve the current night patrolman from working weekends
2. One staff member will be made to be "on call" for the evening operations for Saturday and Sunday evenings.
  - a. This position will be on a rotational basis.
  - b. The staff member will be compensated at the per diem rate set by the District regarding "on-call" basis
3. The position will be on call from 6:00 PM to 3:00 AM
4. The staff member must be able to address any calls regarding the system within 30-45 minutes of the first call.

ii. Weekend DSO

1. This position will be on a rotational basis
2. The DSO will be compensated at their regular pay with adjustments made to their schedule for the work week to limit overtime
3. The DSO will operate in their normal duties, with the exception that no additional water will be introduced on the weekend

Adopted and Approved: \_\_\_\_\_

Secretary Treasurer: \_\_\_\_\_  
Toni Russell